



STEPS IN APPLYING FOR YES:

- Fill out this form and have **parent/guardian** sign the authorization section on the back
- **CALL YES or turn in at outreach** and ask to set up an interview
- Bring this application with you to the interview

Date: _____

Name _____ Home Phone _____ Cell Phone _____
 Address _____
 E-mail address _____ Birthdate _____ Age _____
 School _____ Grade _____ Lunch Period _____
 Do you have a work permit? **Yes No** Have you had a paying job before? **Yes No**

PREVIOUS WORK EXPERIENCE *Begin with most recent experience; volunteer work may be included*

Type of Work	Employer's Name, Address & Phone Number	Pay Rate	Dates Worked

REFERENCES *List names and addresses of 3 adults (not part of your family) who know you well*

(Examples: teacher, coach, pastor, neighbor, parent of best friend, former employer, guidance counselor, friend of the family)

Reference Name	Complete Address and e-mail	Phone	Relationship
1			
2			
3			

INTEREST AND AVAILABILITY

What days and times can you work? _____

What is your transportation? _____

Do you have other activities that might conflict with work (i.e. sports, tutoring, camp, babysitting, summer school)? **Yes No**

What are they? _____

Which are you interested in (Circle all that apply): Career Exploration School Year Jobs Summer Jobs

Office Use Only below this line				PLEASE TURN PAGE and complete the remaining sections			
Date Recd:	Interview Type:	References: __ Send __ Copy (on file) __ Call			Municipality	FRPL Y N	1st Time Work Y N
Interviewer & Date of Interview		Refs sent	1	2	3	CWS LTE MJP TSYEP JYC Connect	
Computer Entry		Refs returned	1	2	3	On File: __ WP __SS Card __Photo ID	
Placement		Do NOT call/send references if they are on file			Date Contacted regarding status:		
Additional Notes:					DNP/Not Hired Reason & Date:		

STATISTICAL INFORMATION *This information is voluntary and confidential; for statistical purposes only*

Please check off how you identify yourself: Female Male Other
 African-American or Black American Indian or Alaska Native Asian Latino/a
 Pacific Islander/Native Hawaiian Multi-racial White Other: _____

What kinds of YES Services would you be interested in receiving? *(Check all that apply)*

- | | |
|--|--|
| <input type="checkbox"/> Now Hiring List for Teens | <input type="checkbox"/> Resume Building |
| <input type="checkbox"/> Job Search Assistance | <input type="checkbox"/> Workshops/Trainings |
| <input type="checkbox"/> Assistance Filling Out Applications | <input type="checkbox"/> School Year Job through YES |
| <input type="checkbox"/> Assistance Preparing for Interviews | <input type="checkbox"/> Summer Job through YES |
| <input type="checkbox"/> Help Getting a Job on Your Own | <input type="checkbox"/> Other: _____ |

Do you have a career goal or a dream for your future? What is it?

What kinds of work are you most interested in right now?

Are there any kinds of jobs you won't do? Tell us what they are:

PARTICIPANT PERMISSION

I understand that my name and phone number may be given out to potential employers. If hired by the YES program, I understand that YES staff may take pictures of my worksite. I agree that my photo may be included in program publicity or other not-for-profit uses.

SIGNATURE OF PARTICIPANT: _____ **DATE:** _____

I am eligible for or receiving free or reduced price lunch at school. Yes No

Parent/Guardian Authorization for YES Participation
In order for your child to participate in the YES Program, please sign the following authorization statement.

- I acknowledge that participation in Ithaca Youth Bureau programs entails certain risks and dangers. I understand that my child's safety and the safety of those around him/her depends largely on my child's own behavior and actions. *The presence of qualified program staff does not relieve participants of the responsibility of behaving appropriately, following instructions, dressing appropriately, and looking out for their own safety and the safety of others.* (This is not to be interpreted as a waiver of a participant's legal rights) I agree to encourage my child to follow YES program rules and guidelines and staff or supervisor instructions.
- I understand that:
 - Although YES makes every effort to ensure that all job sites will be positive and appropriate, they cannot make a full investigation of every job placement that is offered.
 - YES *does not* provide work insurance for teens referred to JobNet jobs. If an accident were to occur it would not be the responsibility of YES. Teens working a job through one of the subsidized employment program are covered, while on the job, by City of Ithaca's worker's compensation insurance.
- I give YES permission to transport my child as needed. I understand that this transportation may be in a Youth Bureau vehicle or the YES staff member's personal vehicle.
- I give Youth Bureau Staff permission to communicate with schools and other agencies, as needed, to provide appropriate support services for my child.
- I give Youth Bureau staff permission to include photos of my child in program publicity and other documents.
- I give YES permission to give my teen's name and phone number to prospective employers and visa versa.

Signed by _____ **Date** _____

Please print: Parent/Guardian Name _____ e-mail _____

Home phone _____ Cell Phone _____