City of Ithaca

SITE PLAN REVIEW (SPR) APPLICATION

for Projects of Limited Scope — Single- & Multi-Family Development

Building Permit Number: _____

REQUIRED

Applicant: Name: _____

Address: _____

_____

Telephone: _____ Fax: _____

Cell Phone: _____ E-Mail: _____

Principal Project: Name: _____

Address: _____

_____

Telephone: _____ Fax: _____

Cell Phone: _____ E-Mail: _____

Consultant: Name: _____

Address: _____

_____

Telephone: _____ Fax: _____

Cell Phone: _____ E-Mail: _____

Project Owner: Name: _____

(if *other* than applicant) Address: _____

_____

Telephone: _____ Fax: _____

Cell Phone: _____ E-Mail: _____

Project Description

Title: _____

Location Address: _____

_____

Type: (*check one*) ☐ Residential ☐ Commercial ☐ Industrial ☐ Institutional

Scope of Work (*check all that apply & indicate approximate operation/construction cost*):

☐ Vegetation Removal _____ ☐ Façade Change _____ ☐ Demolition _____

☐ New Paving _____ ☐ Earthwork _____ ☐ New Planting _____

☐ New Structure _____ ☐ Expansion of Structure _____ ☐ Accessory Structure _____

Total Construction Cost: $_____ Anticipated Construction Period: _____ to _____

(*over*)

Other Information

1. If the development site is leased property, list the property owner's name and address below:

_____

_____

Length of Lease: _____.

Note: Owner is to include, with this application, a written statement authorizing the applicant as the agent of Site Plan Review.

2. Please record the application date and approval status of any required federal, state, and/or local permits or approvals for this project:

Type	Approval Agency	Application Date	Approval Status
Demolition	Building Div.		
Building	Building Div.		
	Board of Zoning Appeals		
	Board of Public Works		

3. Describe any existing restrictions relevant to developments on this property:

_____

_____

4. Please provide any additional information you feel is important to gaining a full understanding of your proposed development.

ELECTRONIC SUBMISSIONS: Please provide electronic versions of ALL documents submitted.

E-MAILING LARGE FILES: Incoming e-mails to the City must be under 10 MB in size (incl. the message envelope itself), so please either provide a CD-ROM or flash drive, or use a free file-sharing web site, like: www.hightail.com, www.dropbox.com, www.google.com/drive, etc. You can also split documents into smaller parts and send multiple e-mails/files.

Application Fee

A $50 application fee is payable to "*City of Ithaca*," upon submission of this application.

Applicant's Signature: _____ Date: ____ / ____ / _____

By signing this application form, the applicant acknowledges that City of Ithaca Planning & Economic Development Division staff may visit the site in order to fully understand the proposed development.

CONTACT:
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